WENTLOOGE COMMUNITY COUNCIL
Serving the Communities of
St Brides and Peterstone
clerk@wentloogecommunitycouncil.gov.uk

IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

MEETING OF WENTLOOGE COMMUNITY COUNCIL
TUESDAY 21st APRIL 2026
PETERSTONE VILLAGE HALL @1915
AGENDA

Apologies/Declaration of Interest/Resignations 5 mins
To receive apologies for absence and declarations of Personal/Prejudicial Interest

Minutes 5 mins
To confirm the Minutes of previous meeting on 17th March at Peterstone Village Hall

Police Matters 15 mins
Council to be given update on police matters. Police report for March circulated.

Public Participation 15 mins
Members of the public present may address questions or make comments on the agenda through the Chair of the Council

City Councillor Report 15 mins
No City Cllrs unable to attend due to pre-election period

Matters arising from the minutes 5 mins
Update on any meetings attended * Chairs litter pick meeting * OVW area meeting

Council Finances 15 mins
Examination and Payment of Accounts including reconciliation up to 31.03.26. Check AGAR form for 25/26 audit in preparation for Internal Audit. To review budget against actual figures for year end. Confirm renewal to SLCC. Please note payments to St Brides Village Hall – grant, agreed at January meeting - £2000, OVW Membership Fee 26-27- £167. Lucy Turner - Expenses for Christmas trees – £137.87, all agreed at January and February meeting but not processed due to bank signatory issues. These will be processed this month.

Method	Payee	Description	Amount
BACS	Nikki Malpas	Wages for March 41 hours	***
BACS	OVW	Councillor training – New Councillor Induction	£21
BACS	SLCC	Membership to SLCC if agreed Minute no: 0426/015	£178
		*** Redacted GDPR	

Matters to note or review and agree 15 mins.

Item	Detail	Responsible
0426/001 - Confirm Cllr Clatworthy to be acting Chair.	WCC confirm the agreement not to elect officers until 'erosion of democratic process' resolved. Still awaiting response from NCC. WCC agree to Cllr Clatworthy to act as Chair to remain legal.	Council to acknowledge
0426/002 Confirm the resignation of Cllr White	Cllr White wishes to resign effective immediately. Agenda point from last month due to not receiving resignation in writing.	Council to acknowledge

0426/003 Annual Plan 2026/27	Review and adopt the Annual Plan for the coming year in relation to the Finance and Governance toolkit	Council to approve
0426/004 Model Local Resolution Protocol	Review and adopt the Model Local Resolution Protocol	Council to approve
0426/005 Discuss continued membership to SLCC	New membership due for renewal 1st May at £178	Council to discuss
0426/006 Discuss Insurance renewal with Zurich	Zurich have sent renewal quote of £300 – equal to previous years. Due on 1st June	Council to discuss
0426/007 Nature Recovery Action Plan (NRAP)	NRAP new guidance for Section 7 biodiversity plans. Consider incorporating into Sec 6 plan.	Council to consider
0426/008 Reserves Policy	Review and adopt Reserves Policy	Council to approve
0426/009 Grant Awarding Policy	Review and adopt Grant Awarding Policy	Council to approve
0426/010 Internal Audit Plan	Review and adopt Internal Audit plan 25-26	Council to approve
0426/011 Statement of Internal Control	Review and adopt Statement of Internal Control	Council to approve
0426/012 Data Protection Policy	Review and adopt Data Protection Policy	Council to approve
0426/013 Social Media Policy	Review and adopt social media Policy	Council to approve
0426/014 Internal audit	Review annual bank statements and documents ready for internal audit	Council to approve
0426/015 SLCC membership	Renewal of membership at £178	Council to consider

Planning 10 mins

Ref	Applicant	Detail	Update
26/0271	New Dairy Farm Lighthouse Road Newport South Wales NP10 8SF	PRIOR NOTIFICATION FOR PROPOSED ALTERNATIONS TO EXISTING BASE STATION CONSISTING OF A PERMANENT GENERATOR	DELEGATED

Further information available from Newport City Councils (NCC) planning portal for full details of any planning applications submitted to NCC and search using the reference numberwww.newport.gov.uk

Any areas of concern to raise?

Correspondence/Consultations 15 mins

To receive correspondence not specifically referenced on the agenda (Decisions cannot be taken in relation to matters raised under this agenda item).

- NCC replied to query regarding St Brides residents returning under catchment to Marshfield Primary. There are no plans currently but will review again in the future.
- Invitation from the Six Bells to collaborate on the Big Lunch 5-8 June
- The Voice newsletter OVW – Awards ceremony and conference Royal Welsh July 1st
- Correspondence from local resident concerned about inappropriate HGV usage and speeding

MEMBERS OF THE PUBLIC AND THE PRESS CAN OBTAIN ANY DOCUMENTS REFERENCED ON THE AGENDA FROM THE CLERK PRIOR TO THE MEETING.

Members of the press or the public can also attend the meeting – as the clerk works part time for the council, please contact the clerk by no later than 2 pm on the day of the meeting to obtain the access link details.

Clerk to the Council clerk@wentloogecommunitycouncil.gov.uk